

Eddie Baza Calvo  
Governor



**GENERAL SERVICES AGENCY**

(Ahenslan Setbision Hinirat)  
Department of Administration

148 Route 1 Marine Drive, Piti, Guam 96915  
Tel: (671) 475-1707 Fax Nos: (671) 475-1727 / 475-1716

Ray Tenorio  
Lieutenant Governor

Benita A. Manglona  
Director

Anthony C. Blaz  
Deputy Director

May 2, 2013

**MEMORANDUM**

To: Hon. Judith T. Won Pat  
Speaker, 32<sup>nd</sup> Guam Legislature

From: Chief Procurement Officer

Subject: **Emergency Procurement – Certificate of Emergency**

32-13-<sup>3</sup>POS  
Office of the Speaker  
Judith T. Won Pat, Ed. D.  
Date: 5-2-13  
Time: 5:15 pm  
Processed by: [Signature]

Buenas yan Hafa Adai! Pursuant to the 5GCA §5215: Emergency Procurement attached is a copy of the Certificate of Emergency enabling the Department of Public Health & Social Services (DPHSS) to procure the Elderly Nutrition Program, Congregate Meals (C1) and Home-Delivered Meals (C2) to ensure the continuation of Title II Nutrition Services, not to exceed 30 days, for the period of May 1 through May 31, 2013.

If you have any questions, please do not hesitate to contact me at 475-1710/20.

[Signature]  
CLAUDIA S. ACFALLE

attachment

2013 MAY -3 AM 9:23 [Signature]

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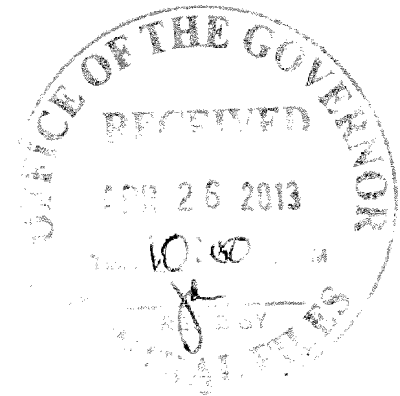
April 25, 2013

Memorandum

To: Governor of Guam

From: Chief Procurement Officer  
General Services Agency

Subject: Request for Certificate of Emergency for  
Elderly Nutrition Program and Home-Delivery Meals



Attached is a memorandum from the Director of the Department of Public Health and Social Services' Division of Senior Citizens requesting for an emergency declaration to provide continued food services; to the senior citizens.

One part of the program provides over seven hundred (700) hot meals a day to seniors at senior centers, while the home delivery provides over eleven hundred forty-four (1144) meals a day. For many of the seniors receiving this service, this is perhaps the one balanced meal that they will receive on any service day.

After exhaustive review by the Office of the Attorney General's Office, it was approved for action and advertisement on published in the Marianas Variety on March 22, 2013. After the publication, a pre-bid conference was held for prospective bidders to address concerns and questions about the bid. During the pre-bid conference, several concerns were raised such that issues were raised as to the viability of the bid was questioned. After discussion with the Assistant Attorney General and the Director of the Department of Public Health and Social Services, it was determined that it would be in the government's best interest to cancel and re-bid. The Department is redoing the specifications to address the concerns raised. It is currently with this office prior to submission to the Attorney General.

Based upon the facts provided by the Department, I, CLAUDIA S. ACFALLE, Chief Procurement Officer for the General Services Agency do certify under penalty of perjury,

**COMMITTED TO EXCELLENCE**

CF05013-1749

that a certificate of emergency is not being used solely for the purpose of avoidance of the provisions of Title 5, Guam Code Annotated, Chapter 5, the Guam Procurement Law.

*Ret H K 4/25/15*  
CLAUDIA S. ACFALLE



**EDDIE BAZA CALVO**  
GOVERNOR

**RAY TENORIO**  
LIEUTENANT GOVERNOR

GOVERNMENT OF GUAM

**DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES**  
**DIPATTAMENTON SALUT PUPBLEKO YAN SETBISION SUSIAT**



**JAMES W. GILLAN**  
DIRECTOR

**LEO G. CASIL**  
DEPUTY DIRECTOR

APR 25 2013

**MEMORANDUM**

**TO:** Chief Procurement Officer, General Services Agency

**FROM:** Director, Department of Public Health and Social Services

**SUBJECT:** Emergency Procurement for the Elderly Nutrition Program: Congregate and Home-Delivered Meals

*Hafa Adai!* The Department of Public Health and Social Services is seeking the General Services Agency's assistance for the Emergency Procurement of the (1) Elderly Nutrition Program (ENP), Congregate Meals (C1) component and the (2) Elderly Nutrition Program (ENP), Home-Delivered Meals (C2) component for the anticipated service period of May 1 through May 31, 2013.

Attached for the procurement activity for the ENP for both the Congregate Meals (C1) and Home-Delivered Meals (C2) components are the following: 1) Requisitions for the Emergency Procurement for ENP C1 and ENP C2; 2) Procurement Specifications for ENP C1 and ENP C2; and 3) AG Procurement Form 014-Declaration re: Compliance with 5GCA §5150 for ENP C1 and ENP C2.

Should you have any questions, please contact Mr. Arthur U. San Agustin, MHR, Senior Citizens Administrator at 735-7415 or 735-7421.

Senseramente,

  
**JAMES W. GILLAN**  
Director

Attachments



GOVERNMENT OF GUAM

DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES  
DIPATTAMENTON SALUT PUPBLEKO YAN SETBISION SUSIAT



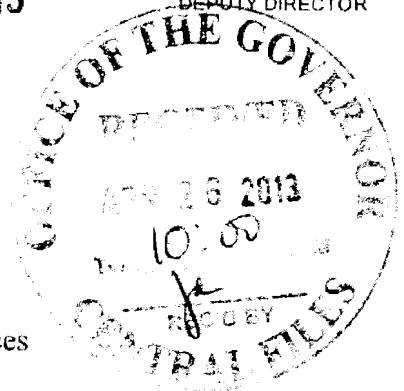
EDDIE BAZA CALVO  
GOVERNOR

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RAY TENORIO  
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LEO G. CASIL  
DEPUTY DIRECTOR

APR 25 2013



**MEMORANDUM**

TO: Honorable Eddie Baza Calvo, Governor of Guam  
FROM: Director, Department of Public Health and Social Services  
SUBJECT: Request Approval for Emergency Procurement for the Elderly Nutrition Program, Congregate Meals (C1) and Home-Delivered Meals (C2)

*Buenas!* This is to request for your approval for Emergency Procurement to ensure the continuation of Title III Nutrition Services more commonly referred to as the Elderly Nutrition Program (ENP), Congregate (C1) and Home-Delivered Meals (C2) that are being provided S.H. Enterprises, Inc. through an emergency procurement to expire on Tuesday, April 30, 2013.

The Elderly Nutrition Program ensures the provision of a hot, nutritious meal that provides a minimum of 33 and 1/3 percent of the current Recommended Dietary Allowance, as established by the Food and Nutrition Board of the National Academy of Sciences, National Research Council to seniors who access one of the 14 congregate meals sites or those who have been determined by our Case Management Services program to be homebound. The Congregate component or C1 of the ENP provides for approximately 780 seniors while the Home-Delivered component or C2 provides for approximately 1,180 homebound seniors, a combined total of approximately 1,960 seniors. For many seniors who access this meal service, this is perhaps the one balanced meal they will receive on any service day of this program.

The procurement of these services through an Emergency Procurement under 5 G.C.A. §5215 is necessary in order to avert a threat to the health, welfare and safety of our seniors who rely on this meal at either the 14 designated congregate sites or at their home.

The Department of Public Health and Social Services (DPH&SS), Division of Senior Citizens (DSC) is working with the General Services Agency (GSA) to procure these services through the Invitation for Bid (IFB) process.

I certify under penalty of perjury that the facts stated herein are true and that this certificate of emergency is not being used solely for the purpose of avoidance of the provisions of Title 5, Guam Code Annotated, Chapter 5, the Guam Procurement law.

CFD0413-1749

Senseramente,

  
**JAMES W. GILLAN**  
for Director

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**APPROVED BY:** 

**EDDIE BAZA CALVO**  
Governor of Guam

Dated: APR 29 2013

*cc: Claudia Acfalle, Chief Procurement Officer, General Services Agency*